



VOLUNTEER PROFILE

Patchogue Arts Council, Inc.
 20 Terry St., Suite 116
 Patchogue, NY 11772
info@patchoguearts.org
www.PatchogueArts.org

Contact Name:		Date:
Address:		
City:	State:	Zip:
Phone:	Cell:	
Email:		



Available Days & Times:

EVENTS

- ___ Gallery Sitters (Answering questions, and watching over artwork during exhibits)
- ___ Hospitality Team (Picking up, setting up and serving food and beverages at events)
- ___ Art Handlers (Receiving artwork, setting up gallery, and dismantling events)
- ___ Construction Team (Sharing expertise such as carpentry, painting, and electrical)
- ___ Sound Techs (Offering tech support for musical and poetry events)

MARKETING AND PROMOTIONS

- ___ Social Media Coordinator (Posting and managing Facebook pages, Twitter, etc.)
- ___ StreetTeam (Hanging posters throughout town to promote upcoming events)
- ___ PR Team (Writing and mailing press releases)
- ___ Graphic Design Team (Designing marketing materials, programs, etc.)
- ___ Editorial Support (Writing and proofing promotions and programs)

FUNDRAISING

- ___ Mailing Team (Assembling print mailings going out to potential sponsors and supporters)
- ___ Business Outreach Coordinator (Reaching out to local businesses for support)
- ___ Donations Coordinator (Supporting efforts to seek donations--both monetary and in-kind)